

**ROUND LAKE VILLAGE BOARD OF TRUSTEES MEETING**  
**October 20, 2021 7pm**

**PRESENT:** Mayor Gary Putman                      Trustee Matthew Coldrick  
Trustee Thomas Bergin                      Trustee Tina Alviar  
Trustee Heidi Parker

**ABSENT:** Chief Frank Mazza

**ALSO**

**PRESENT:** Attorney Thomas Peterson      CEO Peter Sheridan  
Jessica Max                                      Bob Claydon  
Jeffrey Speich (DEC)                      Gary Zander  
Tim Lesar                                        Vince Fantozzi  
Cindy Sabia                                      Steve Sabella  
Linda Milkins                                      Ken & Donna Cringle  
Scott & Danielle Rigney                      Andy Papale, Patti Harris  
Lydia Hoffman                                      Amy & Eric Leach  
Krissy Morrell                                      Samantha Miller  
Christine Van Patten                              Dixie Lee Sacks  
Karen Ritchey                                      Rick Borecki  
Ray Coughlin                                      Sheldon Hoffman  
Theresa & Michael Schweigert

Mayor Putman called the meeting to order at 7pm.

**PRESENTATION**

Jeffrey Speich, Supervising Forester from the Department of Environmental Conservation (DEC), addressed the Board and discussed the urban and community forestry program. Mr. Speich noted that he had been in Round Lake a couple of times over the years and has checked out the local trees. He said that the program can help to get our trees inventoried as well as get more trees planted to enhance our grove. He was glad to see that DEC is already here in the Village, noting the boat launch. He noted that the tree committee will dovetail with the ReLeaf committee to get funding for the Village. He commented on the fact that there is some language in our local laws about tree protection and noted that they can be enhanced to provide further protection and prevent damage. He also noted that some of these protections are already inherent in designated Village Parkland. Mr. Speich noted that grants are available and a first step would be a tree inventory. Grants can range from \$5,000 - \$75,000. He said that it was important to know what we own and then manage it. He recommended that Round Lake become a 'Tree City' and have an Arbor Day event.

Mr. Speich discussed several varieties of invasive insects including the Emerald Ash borer which is killing the ash trees. He also mentioned the spotted lantern fly which is coming closer to this area.

Trustee Bergin asked about insects and Ms. Speich directed him to the DEC website [www.dec.ny.gov](http://www.dec.ny.gov) for more information. Scott Rigney asked about grant writing and who would be responsible for it. Mr. Speich described that the process is such that there is no need for a specialty grant writer anymore. He stated that the process is competitive but that anyone can do it. Stew Galloway asked the mayor if the tree removal line item in the budget was increased because of all the dead ash trees. Attorney Peterson asked what tree are not currently under attack – what are our choices? Mr. Speich stated that there are problems with all trees to an extent and his guidance would be to diversify the stock. Attorney Peterson also noted there was an oil spill on Peck Ave from years ago. Ms. Speich recommended removing soil and replacing it with new fill. He also suggested adding shallow rooted trees or shrubs at that location.

### **PUBLIC COMMENT**

Lydia Hoffman asked about the recent event in the Auditorium and whether there had been copyright infringement, whether permission had been given, and whether the Auditorium policy was followed. She said she hoped discussion later in the meeting would help to answer these questions.

### **REPORTS**

#### Superintendent

Superintendent Stevenson noted that the paving is complete and the crew is working on the shoulders of the roads now. For the newly ordered equipment, the salter will arrive next month and the pickup truck is still in production and will hopefully be done next month as well. He noted that a new snowblower is approximately \$33,000 with our \$8,000 trade in on our existing one. He mentioned that we could consider getting the mower deck for it as well. Mr. Stevenson said that we can order the snowblower now, but it will not come until next summer. Discussion ensued about funding.

### **RESOLUTION No. 108 of 2021**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes the transfer of up to \$35,000 from unrestricted fund balance to the DPW equipment reserve for the purchase of a new snowblower **RESOLVED** by Trustee Coldrick **SECONDED** by Trustee Bergin

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

### **RESOLUTION ADOPTED**

Superintendent Stevenson said that the striping contractor did not show up to meet him today and the mayor suggested he get a quote from a different vendor if he needs to.

Veteran's

Mayor Putman stated that there will be a Veteran's Memorial Service on November 11<sup>th</sup>.

Treasurer

Treasurer Max emailed the trial balance to the trustees. She also discussed the new programs for accounting and payroll to which the Village is migrating in the coming month.

**RESOLUTION No. 109 of 2021**

**WHEREAS** the Village of Round Lake has received a settlement check from Selective Insurance for \$5,474.86 for water damage to the office; therefore,

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes increasing the revenue account (A2680 Insurance Recovery) and increasing the expense account (A1620.42 Building Maintenance) both by \$5,474.86 to account for the unexpected insurance recovery and office repair **RESOLVED** by Trustee Bergin **SECONDED** by Trustee Parker

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

**RESOLUTION ADOPTED**

**RESOLUTION No. 110 of 2021**

**WHEREAS** the Village of Round Lake has received two dividend checks for the Fire Department from Utica National Insurance totaling \$5,593.35; therefore,

**BE IT RESOLVED** that the Round Lake Village Board of Trustees authorizes the dividend to be deposited into the Fire Department Equipment Reserve Fund (A230.1/A885) and restricted **RESOLVED** by Trustee Coldrick **SECONDED** by Trustee Bergin

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

**RESOLUTION ADOPTED**

AP3

Lydia Hoffman noted that the organ fundraiser was well attended and they raised over \$5000. She thanked everyone for their help.

### Fire Chief

Clerk Sheridan-Dugmore spoke for the Chief. Fifty calls came in for September. This is up by 15% from last year. The department hopes to have the boat in by winter. They will have a fire truck in the Village on Halloween night handing out candy to the kids.

### Code Enforcement Officer

CEO Sheridan stated that paving has been completed in Victorian Landings. He also noted that Amedore is looking to be fully done with the remainder of the houses soon and he is working with them to complete their work.

### Parking/Animal Control

No animal control calls.

No tickets or warnings given.

## **OLD BUSINESS**

### RV-1 Update

Trustee Bergin stated that his group would soon be meeting and will report back to the Board.

## **NEW BUSINESS**

### Community Room request

Gary Zander requested the use of the Community Room for a trivia event. The trustees gave their permission.

### Round Lake Auditorium policy violation

Mayor Putman addressed the Board with regard to a movie being shown in the Auditorium. He read through the Motion Picture Association's public performance license and is confident that the showing did not constitute a violation. The mayor proposed a way forward. He noted that the \$390 collected that night would go towards licensing movies in the future.

Trustee Coldrick thought it was a good idea to change the locks on the building and let Auditorium managers keep a copy of the keys. Trustee Bergin commented that he was quite upset when he first heard about the event. He said that he was under the impression that there needed to be a signed contract and liability insurance for the group. He was surprised to find out that no permission was given and that the Auditorium policy was violated. He stated that he considers this trespassing. Trustee Bergin agreed with the mayor on changing the locks and limiting the distribution of keys. He also stated that the liability is too great to not have insurance.

Trustee Parker stated that she was not informed of the movie showing and is sure that Adrienne Maros (former RLA manager) was not informed either. She noted that the season is done and doesn't see the need to appoint an interim manager. Trustee Parker also noted that the Auditorium policy is a rental policy only and not an Auditorium use policy. She agreed with a new key policy and changing the locks. Much discussion ensued about creating guidelines for Auditorium use.

Parking Local law

**RESOLUTION No. 111 of 2021**

**WHEREAS** the Board of Trustees of the Village of Round Lake proposed adoption of a local law amending Article 1 of Chapter 168 (Parking) of the Code of the Village of Round Lake (Vehicles and Traffic), which amendments would add definitions of Vehicle and Street, and to regulate parking and standing on Streets and other public property; and

**WHEREAS** a public hearing on the proposed local law was held on the 20<sup>th</sup> day of October, 2021, at 6:50pm, at which time all persons wishing to be heard were heard; now, therefore, it is

**RESOLVED** that the Village Board of Trustees finds that the proposed local law is a Type II Action pursuant to 6 NYCRR 617.5(c) and, accordingly, no further action is necessary to comply with the State Environmental Quality Review Act (6 NYCRR 617.5(a)); and it is lastly

**RESOLVED** that the Board of Trustees of the Village of Round Lake adopts Local Law No. 4 and directs the Village Clerk to file the same with the NYS Secretary of State.

**RESOLVED by** Trustee Coldrick **SECONDED by** Trustee Bergin

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

**RESOLUTION ADOPTED**

**CORRESPONDENCE**

Letters from Kevin & Eileen Sullivan and Ron & Suzanne Sail regarding parking in Griffin’s Ridge – attached.

**APPROVAL OF MINUTES**

**RESOLUTION No. 112 of 2021**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees approves the minutes from the meeting of September 15, 2021 **RESOLVED by** Trustee Bergin **SECONDED by** Trustee Parker

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

**RESOLUTION ADOPTED**

**RESOLUTION No. 113 of 2021**

**BE IT RESOLVED** that the Round Lake Village Board of Trustees approves the minutes from the meeting of October 6, 2021 **RESOLVED by** Trustee Alviar **SECONDED by** Trustee Parker

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – abstain (not present at meeting)  
Trustee Alviar – aye

**RESOLUTION ADOPTED**

**APPROVAL OF ABSTRACT**

**RESOLUTION No. 114 of 2021**

**BE IT RESOLVED** that the October 2021 abstract in the amount of \$279,193.77 is approved **RESOLVED by** Trustee Coldrick **SECONDED by** Trustee Bergin

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

**RESOLUTION ADOPTED**

**ATTORNEY**

**RESOLUTION No. 115 of 2021**

**SCHEDULE PUBLIC HEARING TO AMEND ARTICLE II OF CHAPTER 162 VILLAGE TAX BILLS; WATER RENTS AND SEWER RENTS**

**WHEREAS** the Village Board of the Village of Round Lake proposes to amend Article II of Chapter 162 to revise dates for the payment of taxes and rents, interest for late payments and the turnover of unpaid taxes and rents to Saratoga County for re-levy; and

**WHEREAS** copies of the proposed legislation have been provided to the Mayor and all Trustees, and a copy made available for public review in the Village Office; now, therefore, be it

**RESOLVED** the Board of Trustees of the Village of Round Lake finds and determines that the proposed action is a Type II action under the State Environmental Quality Review Act 6 NYCRR §617/5(c)(26) and (33) and is not subject to review under that law; and it is further

**RESOLVED** that the Village Clerk is directed to post the proposed legislation on the Village's web-site; and it is further

**RESOLVED** that the Board of Trustees of the Village of Round Lake will hold a public hearing pertaining to the proposed amendment of Article II of Chapter 162 of the Code of the Village of Round Lake to revise dates for the payment of taxes and rents, interest for late payments and the turnover of unpaid taxes and rents to Saratoga County for re-levy, on the 17<sup>th</sup> day of November, 2021, at 6:45pm, at the Village Hall of the Village of Round Lake, 49 Burlington Avenue, Round Lake, New York 12151, at which time and place all persons desiring to be heard thereon will be heard; and is it lastly

**RESOLVED** that the Village Clerk of the Village of Round Lake be and she hereby is directed to publish notification of the said public hearing as required by law

**RESOLVED by** Mayor Putman **SECONDED by** Trustee Alviar

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

## **RESOLUTION ADOPTED**

### **MAYOR**

Mayor Putman stated that he met with a SUNY Oneonta professor and graduate student doing her thesis on lake management for Round Lake and will submit her draft in the spring.

### **TRUSTEES**

Trustee Alviar noted that she didn't think the movie showing was malicious in any way. She agreed that we should treat this situation as an opportunity to improve our current process.

### **PUBLIC COMMENT**

Peter Sheridan had been discussing the pathways that connect the Village with Griffin's Ridge with some of the Griffin's Ridge residents. He agrees with residents who say that a couple of the paths could be eliminated. He noted there could be some liability and thinks we will have to amend the Planned Development District (PDD) to do this. Some discussion ensued.

Rick Borecki of 65 Village Circle North, Griffin's Ridge noted that he was concerned with the piece of property between his house and his neighbors. The piece of property is a continuation of the trail through the woods from Peck Ave to Griffin's Ridge. Mr. Borecki states that it is a liability for the home owners. Trustee Coldrick stated that there are several locations in the center part of the Village where there is a paper street crossing private property. Much discussion ensued. Attorney Peterson asked why the Village is not pursuing clearing the paths. The homeowner stated that he is not happy with the liability.

Scott Rigney circled back to the discussion about the Auditorium. He agrees that security is an issue but feels that some are nit-picking about many issues. Trustee Parker voiced her concerns about copyrighting laws being followed noting the Board has a fiduciary responsibility and needs to be careful about this going forward. Much discussion ensued.

**MOTION** to go into Executive Session for the purpose of appointment of a particular person  
**RESOLVED** by Trustee Bergin **SECONDED** by Trustee Coldrick

**MOTION** to return to Regular Session **RESOLVED** by Trustee Bergin **SECONDED** by Trustee Coldrick

**RESOLUTION No. 116 of 2021**

**BE IT RESOLVED** that the Round Lake Board of Trustees accepts new member Caleb Dunn to the Fire Department effective October 20, 2021 **RESOLVED** by Trustee Coldrick  
**SECONDED** by Trustee Parker

Mayor Putman – aye  
Trustee Bergin – aye  
Trustee Parker – aye

Trustee Coldrick – aye  
Trustee Alviar – aye

**RESOLUTION ADOPTED**

**ADJOURN**

**MOTION** by Trustee Bergin to adjourn the meeting at 8:52pm

**MEETING ADJOURNED**

**Respectfully submitted,**

**Kim Sheridan-Dugmore**  
**Village Clerk**